

Appendix 1

INVESTMENTS TEAM WORKPLAN TO DECEMBER 2017

Project	Proposed Action	Committee Report
Member Training	Implement training policy for members (and then officers) in line with CIPFA Knowledge and Skills Framework and Toolkit (when issued). Arrange training sessions as necessary to Ensure that all Committee members stay abreast of the latest developments in the world of local government pensions by being given the opportunity to attend seminars Training programme for new members in place	On-going
Review manager performance	Officers to formally meet managers as part of monitoring process See IP workplan for Panel meetings	Ongoing
Investment strategy & projects	Projects for implementation or further investigation. <ul style="list-style-type: none"> • LDI Implementation • RI Policy Review • Strategic review (post valuation) • Investment strategy for CB funded bodies 	In progress Completed Start 1Q17 Start 2Q17
Pooling of investments	Participate in Brunel Pension Partnership Full business case, implementation and transition from 3Q16 onwards Review governance arrangements to cover pooling Review team resource and structure as a result of pooling	On-going 1&2Q17 From 1H17
Monitoring of employer covenants	Annual monitoring of changes in employers financial position	On-going
Review AVC arrangements	Review choice of investment funds offered for members	2Q17
Review AAF 01/06 & SAS70 reports	Annual review of external providers internal control reports	Annually
Investment Forum	To discuss funding and investment strategies and issues	4Q17
Ill health insurance options	Investigate options for insuring ill-health pension costs for smaller employers	In progress for March 2017 committee
Pensions Board	Training plan	Ongoing
Document Management System	Create structure for document management system ready for using Council solution or alternative provider	Delayed
2016 Actuarial	As at 31 March 2016	

Valuation	Funding Strategy Statement consultation Valuation Results to employers	Completed In progress
Statement of Investment Principles / Investment Strategy Statement	Revise following any change in Fund strategy/policies. Publish new Investment Strategy Statement by 1 April 2017	On-going Early 2017
IAS 19	Liaise with the Fund's actuary in the production of IAS 19 disclosures for employing bodies	No report
Final Accounts	Preparation of Annual Accounts	Annually 2 nd quarter